

**OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION
CLOSEOUT OF ARRA FUNDS**

B.1 SUPPLIES OR SERVICES AND PRICE

The Office of Contracting and Procurement, on behalf of the Office of the State Superintendent of Education (OSSE), Office of Community Learning and School Support seeks a contractor to provide comprehensive evaluations of the effectiveness of programs and activities implemented under the following federal grants as authorized by the Elementary and Secondary Education Act (ESEA).

B.2 CONTRACT TYPE

The District anticipates award of a fixed price contract.

B.3 PRICE SCHEDULE

B.3.1 Period of Performance: Date of Award through twelve (12) months

BASE YEAR

Contract Line Item Number (CLIN)	Item Description	Price
0001	Consulting Services – Contractor shall attach Separate Technical and Price Proposal (Completed RFQ form with Hourly Loaded Rate)	\$ _____

SPECIFICATIONS/WORK STATEMENT

C.1. SCOPE

The Office of Community Learning and School Support at the Office of the State Superintendent of Education (OSSE) seeks a contractor to perform comprehensive evaluations of the effectiveness of programs and activities implemented under the following federal grants as authorized by the Elementary and Secondary Education Act (ESEA) as amended:

Title II, Part D (Enhancing Education through Technology –Ed Tech)

Title IV, Part B (21st Century Community Learning Centers-21st CCLC)

The overall scope of work is to work with the Community Learning and School Support (CLASS) to complete an assessment of the programs listed above using annual assessment data, survey data, and self-reported performance data to evaluate the impact and implementation of program services for targeted students. Tasks will include reviewing performance reports, conducting surveys, and communicating with sub-recipients to request documentation as needed. The successful bidder will prepare a report to further assist local projects with the development of meaningful activities and the implementation of effective strategies to accomplish program goals and objectives. This evaluation period will run from May 1, 2012 through November 15, 2012. The required completion dates are as follows:

Program	Start Date	Completion Date
Title II, Part D (Ed Tech)	May 1, 2012	November 15, 2012
Title IV, Part B (21st CCLC)	May 1, 2012	November 15, 2012

The Contractor will perform work on site in the District and at such other places including the Contractor's office as may be convenient and acceptable to the Director of Community Learning and School Support (CLASS). The Contractor will be required to attend meetings in person and/or by telephone when necessary to accomplish the required work. The time to complete this project is an estimated 400 hours total. All deliverables must be received by November 15, 2012.

Contract funding for future renewal or expansion options will be contingent upon legislative appropriation and at the will of the OSSE.

C.1.1 Applicable Documents

The contractor shall adhere to the following applicable laws, regulations or other documents that are pertinent to this procurement in performing work under this contract. These documents can be found on Inter/Intranet address, agency office, etc.

Item No.	Title	Date	Location
001	Title IV, Part B of the Elementary and Secondary Education Act	2002	http://www2.ed.gov/programs/21stcclc/legislation.html
002	21st Century Community Learning Centers Non-Regulatory Guidance (February 2003)	2003	http://www2.ed.gov/programs/21stcclc/legislation.html
003	OSSE 21st Century Community Learning Center Request for Applications (RFA 2010)	2010	OSSE Request for Applications (RFA) # 0222-10*
004	District of Columbia 21st Century Community Learning Centers Quality Assessment School Year 2005-06	2005-2006	Attached
005	Title II, Part D of the Elementary and Secondary Education Act (regular and ARRA funds)	2002	http://www2.ed.gov/programs/edtech/legislation.html
006	Final Guidance on the Enhancing Education Through Technology	2002	http://www2.ed.gov/programs/21stcclc/legislation.html
007	Guidance on Enhancing Education through Technology (Ed Tech) Program Funds Made Available under the American Recovery and Reinvestment Act of 2009 (July 2009)	2009	http://www2.ed.gov/programs/21stcclc/legislation.html
008	OSSE ED Tech (RFA 2010)	2010	Attached
009	ARRA ED Tech (RFA 2010)	2010	Attached
0010	OSSE ED Tech (RFA 2011)	2011	Attached
0011	District Of Columbia	2010	Attached

	Title II, Part D (Enhancing Education Through Technology) State Ed Tech Evaluation Report		
012	OMB A-133		http://www.whitehouse.gov/sites/default/files/omb/assets/a133/a133_revised_2007.pdf
013	OMB A-133 Supplement		http://www.whitehouse.gov/omb/circulars/a133_compliance_supplement_2011
014	OMB A-102		http://www.whitehouse.gov/omb/circulars_a102
015	OMB A-110		http://www.whitehouse.gov/omb/fedreg_a-110
016	OMB A-87		http://www.whitehouse.gov/omb/circulars_a087_2004/

C.1.2 Definitions

21st CCLC	- 21st Century Community Learning Centers
RFA	- Request for Applications
CLASS	- Community Learning and School Support Unit
LEA	- Local Education Agencies
DC CAS	- Comprehensive Assessment System
OMB	- Office of Management and Budget
ESEA	- The Elementary and Secondary Education Act
PERAA	- Public Education Reform Amendment Act
OSSE	- Office of the State Superintendent of Education
EDGAR	- Education Departments General Administrative Regulations
PPICS -	21st CCLC Profile and Performance Information Collection System
SACIP	- Self-Assessment for Continuous Improvement Planning
APR	- Annual Performance Report

C.2 BACKGROUND

Title II, Part D: The primary goal of the Enhancing Education through Technology (Ed-Tech) State Program is to improve student achievement through the use of technology in elementary and secondary schools. Additional goals include helping all students become technologically literate by the end of the eighth grade and, through the integration of technology with both teacher training and curriculum development, establishing innovative, research-based instructional methods that can be widely implemented. The Ed Tech program emphasizes using both proven and innovative strategies for the use of technology to support improved curricula, instruction, and, ultimately, student achievement. Funding may support a variety of projects, but should be aligned with the

LEA and State Technology Plans. The District of Columbia State Technology Plan establishes goals for ensuring that all classrooms have internet access and computer terminals, encourages the adoption of technology proficiency standards and teacher professional development, and provides frameworks for schools and LEAs to develop operational plans to expand technology in education. Applicants must submit a local long-range strategic educational technology plan that is consistent with the objectives of the District's Plan.

Title IV, Part B: The 21st Century Community Learning Centers (21st CCLC) Program, authorized under the Federal Elementary and Secondary School Act, provides expanded learning opportunities for participating children in a supervised, safe environment through grants to local education agencies. Section 4201(b) of the statute defines a Community Learning Center as an entity that assists students, particularly students who attend low-performing schools, in meeting State and local academic achievement standards in core academic subjects, such as reading and mathematics, by providing the students with opportunities for academic enrichment activities and a broad array of other activities (such as drug and violence prevention, counseling, art, music, recreation, technology, and character education programs) during non-school hours or periods when school is not in session (such as before and after school or during summer recess) that reinforce and complement the regular academic programs of the schools attended by the students served; and offering families of students served by such center opportunities for literacy and related educational development. Currently, the Office of the State Superintendent of Education (OSSE) has oversight of 26 21st CCLC programs, several with multiple sites.

In accordance with the applicable statute, OSSE must complete a periodic assessment of program activities.

C. 3. MINIMUM REQUIREMENTS

- C.3.1. The Contractor shall have in-depth knowledge grant administration procedures and sub grantees including applicable statutes, regulations and circulars including but not limited to the ESEA, the Public Education Reform Amendment Act (PERAA), the Education Departments General Administrative Regulations (EDGAR), Office of Management and Budget (OMB) Circulars A-102 and A-110, and OMB Circular A-87.
- C.3.2. The Contractor shall have in-depth knowledge and understanding of sound research methods such as (a) experimental design, and (b) quasi-experimental design.
- C.3.3. The Contractor shall possess strong analytical and writing skills, including the ability to use systematic methods for collecting, analyzing, and using information to answer basic questions about program implementation and effectiveness.
- C.3.4. The Contractor shall have the ability to multi-task, coordinate and integrate the information from multiple programs; excellent time management skills.

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- C.3.5. The Contractor shall have a minimum of 4 years of experience providing technical assistance and subject matter expertise on evaluating grant programs and providing useful feedback about program effectiveness.
- C.3.6. The Contractor shall outline the evaluation and analytic plan detailing how SACIP, PPICs, DC CAS and Quarterly Reporting data will be analyzed against state performance indicators.
- C.3.7. The Contractor shall revise and disseminate: (1) the Self-Assessment for Continuous Improvement Planning (SACIP) in consultation with OSSE's 21st CCLC lead contact, and (2) develop and disseminate the Ed Tech survey and annual performance tool in consultation with OSSE Ed Tech contact by May 16, 2012.
- C.3.8. The Contractor shall disseminate the state evaluation plans for 21st CCLC and Ed Tech to sub-grantees and provide technical assistance in completion of the Self-Assessment tool.
- C.3.9. The Contractor shall train and provide technical support to 21st CCLC and Ed Tech local grantees of the applicable programs to address data collection via both webinars and ongoing individualized technical assistance for sub-recipients between May 16 -29, 2012.
- C.3.10. The Contractor shall review, disseminate, and discuss the PPICS instrument with lead contact and sub-recipients.
- C.3.11. The Contractor shall train and provide technical support to local grantees of 21st CCLC programs to address data collection for PPICS via both webinars and ongoing individualized technical assistance for sub-recipients between May 16 -29, 2012.
- C.3.12. The Contractor shall pull all required data elements from the available data sets including Quarterly and Year End Reports and shall begin to aggregate, analyze the data in accordance with the following timeline.

Program	Start Date	Completion Date
Title II, Part D (Ed Tech)	May 1, 2012	July 15, 2012
Title IV, Part B (21st CCLC)	May 1, 2012	July 15, 2012

- C.3.13. The Contractor shall analyze grantee PPICs, SACIP and Year-end reports against state performance indicators

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- C.3.14. The Contractor shall analyze grantee APR data, Year-end reports, against state performance indicators and submit a draft analysis to the OSSE contact in accordance with the following timeline.

Program	Start Date	Completion Date
Title II, Part D (Ed Tech)	May 1, 2012	October 31, 2012
Title IV, Part B (21st CCLC)	May 1, 2012	October 31, 2012

- C.3.15. The Contractor shall aggregate, analyze all data sets, including SACIP data and will submit a draft report detailing evaluation findings and recommendations by October 1, 2012.
- C.3.16. The Contractor shall discuss the evaluation results for 21st CCLC and Ed Tech with OSSE and its Sub-recipients.
- C.3.17. The Contractor shall submit the final evaluation report for 21st CCLC OSSE no later than November 2, 2012 and no later than October 1, 2012 for Ed Tech. Both final reports must include feedback from the OSSE.
- C.3.18. The Contractor shall develop a final report and a summary of all actions taken no later than November 15, 2012.
- C.3.19. The Contractor must complete all twelve deliverables for 21stCCLC and all nine deliverables or Ed. Tech as listed on pages six through eight no later than November 15, 2012

D.1 DELIVERIES AND PERFORMANCE

D.1.1 Term of the Contract

The term of the contract shall be from the date of award through twelve (12) months.

D.1.2 OPTION TO EXTEND THE TERM OF THE CONTRACT

N/A.

D.1.2 Deliverables

CLIN	Deliverable – 21st CCLC	Quantity	Format and Method of Delivery	Due Date
0001	Outline evaluation and analytic plan detailing how SACIP, PPICs, CAS and Quarterly reporting data will be analyzed against state performance indicators – C.3.6.	1	Microsoft Word document submitted via email to Program Staff	May 1, 2012
0002	Revise the Self-Assessment for Continuous Improvement Planning (SACIP) in consultation with 21st CCLC agency lead as well as train and provide technical support to local recipients of 21st CCLC funding on SACIP data collection via webinar and ongoing individualized technical assistance between May 16-29, 2012 – C.3.7.	Two (2) - 1½ hour training	Microsoft Word/Excel document submitted via email to Program Staff	May 29, 2012
0003	Disseminate the state evaluation plans for 21 st CCLC and Ed Tech to sub-grantees and provide technical assistance in completion of the Self-Assessment tool –C.3.8.		Microsoft Power Point Presentation & Handouts (soft and hard copies) Delivered through Webinars or in person	May 29, 2012
0004	Train and provide technical support to local recipients of 21st CCLC funding on PPICS data collection and submission – C.3.9.		Microsoft Power Point Presentation & Handouts (soft and hard copies) Delivered through Webinars or in person	June 14, 2012
0005	The Contractor shall review, disseminate, and discuss the PPICS instrument with lead contact and sub-recipients – C.3.10.		Delivered through Webinars or in person	May 16, 2012
0006	The Contractor shall train and provide technical support to local grantees of 21st CCLC programs to address data collection and submission for PPICS – C.3.11.	Two (2) - 1½ hour training in each	Microsoft Power Point Presentation & Handouts	May 29, 2012

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		area	(soft and hard copies) Delivered through Webinars or in person	
0007	Extract all required data elements from the 21st CCLC Profile and Performance Information Collection System (PPICS), Quarterly and Year End Reports and shall begin to aggregate, analyze the data – C.3.12.	Weekly	Weekly Microsoft Word/Excel document submitted via email to Program Staff	June 30, 2012
0008	Analyze grantee PPICs, SACIP and Year-end reports against state performance indicators - C.3.13.	1	Microsoft Word/Excel document submitted via email to Program Staff	August17, 2012
0009	Analyze grantee APR data, Year-end reports, against state performance indicators and submit a draft report to the OSSE contact – C.3.14.	1	Microsoft Word/Excel document submitted via email to Program Staff	September 14, 2012
0010	Aggregate, analyze all data sets, including SACIP data and submit a draft report detailing evaluation findings and recommendations by September 28, 2012– C.3.15.	1	Microsoft Word/Excel document submitted via email to Program Staff	September28, 2012
0011	The Contractor shall discuss the 21st CCLC evaluation results with OSSE and its Sub-recipients – C.3.16.	Two (2) - 1½ hours	Microsoft Power Point Presentation & Handouts (soft and hard copies) Delivered through Webinars or in person	October 24, 2012
0012	The Contractor shall submit the final evaluation report incorporating feedback from the 21st CCLC agency lead and Sub-recipients no later than November 2, 2012 – C.3.17.	1	Microsoft Word/Excel document submitted via email to Program Staff	November 2, 2012
0013	The Contractor shall develop a final report and a summary of all actions taken no later than November 15, 2012 – C.3.13. & C.3.18.	1	Microsoft Word/Excel document submitted via email	November 15, 2012

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			to Program Staff	
CLIN	Deliverable – ED. Tech	Quantity	Format and Method of Delivery	Due Date
0014	Outline evaluation and analytic plan detailing how citywide assessment data, program survey and annual performance data will be analyzed against state technology performance indicators – C.3.6.	1	Microsoft Word document submitted via email to Program Staff	May 16, 2012
0015	Develop and Disseminate the survey and annual performance tool in consultation with OSSE Ed Tech contact – C.3.7.	1	Microsoft Word/Excel document submitted via email to Program Staff	May 29, 2012
0016	Train and provide technical support to local recipients of Ed Tech funding on required data collection via 2 webinars and ongoing individualized technical assistance between May 14 and May 18, 2012 – C.3.9.	Two (2) - 1½ hour training	Microsoft Power Point Presentation & Handouts (soft and hard copies) Delivered through Webinars or in person	June 21, 2012
0017	Collect surveys and extract all required data elements from the survey and annual performance tool and begin to aggregate, analyze the data – C.3.12.	Weekly	Weekly Microsoft Word/Excel document submitted via email to Program Staff	July 20, 2012
0018	Analyze all data sets against state performance indicators – C.3.13.	1	Microsoft Word/Excel document submitted via email to Program Staff	August 17, 2012
0019	Analyze grantee APR data, Year-end reports, against state performance indicators and submit a draft report to the OSSE contact – C.3.14.	1	Microsoft Word/Excel document submitted via email to Program Staff	September 14, 2012
0020	The Contractor shall discuss the Ed Tech evaluation results with OSSE and its Sub-recipients – C.3.16.	Two (2) - 1½ hours	Microsoft Power Point Presentation & Handouts (soft and hard copies) Delivered through Webinars or	October 30, 2012

			in person	
0021	Submit the final evaluation report incorporating feedback from the OSSE no later than October 16, 2012 – C.3.17.	1	Microsoft Word/Excel document submitted via email to Program Staff	October 16, 2012
0022	The Contractor shall develop a final report and a summary of all actions taken no later than November 15, 2012. – C.3.18.	1	Microsoft Word/Excel document submitted via email to Program Staff	November 15, 2012

CONTRACT ADMINISTRATION

Contracting Officer

Contracts will be entered into and signed on behalf of the District only by contracting officers. The name, address and telephone number of the Contracting Officer is:

Alvin N. Stith
Contracting Officer
810 First Street, NE, 9th Floor
Washington, DC 20002
202-481-3789

Authorized Changes by the Contracting Officer

The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract.

The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the Contracting Officer.

In the event the Contractor effects any change at the instruction or request of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

Contract Administrator (CA)

The CA is responsible for general administration of the contract and advising the Contracting Officer as to the Contractor's compliance or noncompliance with the contract. In addition, the CA is responsible for the day-to-day monitoring and

supervision of the contract, of ensuring that the work conforms to the requirements of this contract and such other responsibilities and authorities as may be specified in the contract. The CA for this contract is:

Sheryl Hamilton
Director, Community Learning and School Support
Elementary and Secondary Education Division
Office of the State Superintendent of Education (OSSE)
810 First Street NE, 5th floor
Washington, D.C. 20002
(202) 741-6404 (Voice)
sheryl.hamilton@dc.gov (Email)

The CA shall not have authority to make any changes in the specifications or scope of work or terms and conditions of the contract.

The Contractor may be held fully responsible for any changes not authorized in advance, in writing, by the Contracting Officer; may be denied compensation or other relief for any additional work performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

INSTRUCTIONS TO OFFERORS

Award

The District intends to award a single contract resulting from this solicitation to the responsible Offeror whose offer conforming to the solicitation will be the most advantageous to the District, cost or price, technical and other factors, specified elsewhere in this solicitation considered. A description of how the District will evaluate offers is found the “Evaluation for Award” Section.

Proposal Submission

Offerors shall provide and submit electronically a technical proposal and a price proposal under separate cover to Anthonisha.felton@dc.gov no later than **2:00 pm Friday, April 20, 2012**. The subject line of the e-mail shall state "Proposal in Response to Solicitation No. **RQ765946 “Consulting Services for Federal Grants Management and Technical Assistance.”**

SECTION M - EVALUATION FACTORS

GENERAL CRITERIA

Evaluation of proposals will be based on the criteria specified below. Proposals must include evidence of stated abilities and experience, including reference letters and resumes for key personnel.

M.1 EVALUATION FOR AWARD

The contract will be awarded to the responsible offeror whose offer is most advantageous to the District, based upon the evaluation criteria specified below. Thus, while the points in the evaluation criteria indicate their relative importance, the total scores will not necessarily be determinative of the award. Rather, the total scores will guide the District in making an intelligent award decision based upon the evaluation criteria.

M.2 TECHNICAL RATING

M.2.1 The Technical Rating Scale is as follows:

<u>Numeric Rating</u>	<u>Adjective</u>	<u>Description</u>
0	Unacceptable	Fails to meet minimum requirements; e.g., no demonstrated capacity, major deficiencies which are not correctable; offeror did not address the factor.
1	Poor	Marginally meets minimum requirements; major deficiencies which may be correctable.
2	Minimally Acceptable	Marginally meets minimum requirements; minor deficiencies which may be correctable.
3	Acceptable	Meets requirements; no deficiencies.
4	Good	Meets requirements and exceeds some requirements; no deficiencies.
5	Excellent	Exceeds most, if not all requirements; no deficiencies.

M.2.2 The technical rating is a weighting mechanism that will be applied to the point value for each evaluation factor to determine the offeror's score for each factor. The offeror's total technical score will be determined by adding the offeror's score in each evaluation factor. For example, if an evaluation factor has a point value range of zero (0) to forty

(40) points, using the Technical Rating Scale above, if the District evaluates the offeror's response as "Good," then the score for that evaluation factor is 4/5 of 40 or 32.

If sub-factors are applied, the offeror's total technical score will be determined by adding the offeror's score for each sub-factor. For example, if an evaluation factor has a point value range of zero (0) to forty (40) points, with two sub-factors of twenty (20) points each, using the Technical Rating Scale above, if the District evaluates the offeror's response as "Good" for the first sub-factor and "Poor" for the second sub-factor, then the total score for that evaluation factor is 4/5 of 20 or 16 for the first sub-factor plus 1/5 of 20 or 4 for the second sub-factor, for a total of 20 for the entire factor.

M.3 EVALUATION CRITERIA

Technical Evaluation Factors	Points
Factor A: Knowledge of federal grants administration procedures	10
Factor B: Proposed Methodology	30
Factor C: Past Performance and Experience	20
Factor D: Project Team	10
Factor E: Compliance with Proposed Schedule	10
Factor F: Price	20
Total	100

Proposals will be evaluated based on the following evaluation factors in the manner described below:

M.3.1 FACTOR A: KNOWLEDGE OF FEDERAL GRANTS ADMINISTRATION AND PROCEDURES (10 Points Maximum)

M.3.1a This evaluation factor considers the offeror's in-depth knowledge of grant administration, procedures; and applicable statutes, regulations and circulars including but not limited to the ESEA, the Public Education Reform Amendment Act (PERAA), the Education Departments General Administrative Regulations (EDGAR), Office of Management and Budget (OMB) Circulars A-102 and A-110, and OMB Circular A-87.

M.3.2 FACTOR B: PROPOSED METHODOLOGY (30 Points Maximum)

M.3.2a This factor will be evaluated based on the in-depth knowledge and understanding of sound research methods such as (a) experimental design, and (b) quasi-

experimental design, and the methodology proposed for this project – including project management, design, deployment, training, data collection, data analysis, documentation, and the ability to write and submit a detail and comprehensive evaluation report based on sound research principles and practices no later than November 15, 2012.

M.3.2b This factor will be evaluated based on the completion of the proposed methodology and all Functional Requirements (18) in Section C. The proposed methodology must demonstrate how the Offeror intends to complete the evaluation project and all deliverables successfully, within the desired timeframes specified. Approaches that minimize the need for custom programming will be rated higher.

M.3.3 FACTOR C: PAST PERFORMANCE AND EXPERIENCE (20 Points Maximum)

M.3.3a Evaluation of past performance and experience allows the District to assess the Offeror's ability to perform and the relevance of the work performed.

M.3.3b This factor considers the extent of the Offeror's past performance within the last five (5) years, in achieving a high degree of customer satisfaction. Evaluation of this factor will be based on the quantity and quality of Offeror's performance on projects of comparable size.

M.3.3c The Offeror must have:

- significant experience in development and implementation of large scale program evaluations;
- expert knowledge of evaluation methods, with demonstrated ability to identify and apply methods most appropriate for specific research objectives;
- experience in data collection using survey instruments, interviews, reports and government data sources;
- expertise in providing technical support to sub-grantees so they can provide the data required for the evaluation project;
- the ability to apply research findings in developing sound and meaningful recommendations for improved instructional program operations; and
- the ability to develop comprehensive written reports based on research findings and recommendations.

M.3.3c The Offeror provides a list of three (3) previous contracts for which the Offeror provided identical or similar work within the last five years. Include the Name of Company, Title and Description of the Project, Contract Number, Dollar Amount, and Period of Performance, Name of the Contact Person, and Title, and Telephone Number and email address.

M.3.4 FACTOR D: PROPOSED PROJECT TEAM (10 Points Maximum)

M.3.4a This evaluation factor considers the education, experience, knowledge, past performance, necessary skills and expertise of the key personnel directly assigned to the project.

M.3.4b This factor will be evaluated on the specific skill sets of the proposed project team. Each key team member must possess knowledge and understanding of sound research methods such as experimental and quasi-experimental designs.

M.3.5 FACTOR E: COMPLIANCE WITH SCHEDULE (10 Points Maximum)

M.3.5a This evaluation factor considers the proposed schedule. The 21stCCLC and Ed Tech programs evaluation must be completed and the final report be submitted to the Director of the 21stCCLC and Ed Tech Programs no later than November 15, 2012.

M.3.5b This factor will be evaluated based on the completion of all eighteen (18) requirements and 21 deliverables (21stCCLC – 12 and Ed Tech – 9). The proposed plan must demonstrate how the Offeror will meet the required schedule to complete the project successfully.

M.5.6 FACTOR F: PRICE (20 POINTS MAXIMUM)

The price evaluation will be objective. The proposal with the lowest price will receive the maximum price points. All other proposals will receive a proportionately lower total score. The following formula will be used to determine each proposal's evaluated price score.

$$\frac{\text{Lowest price proposal}}{\text{Price of proposal being evaluated}} \times \text{weight} = \text{Evaluated price score}$$

M.5.7 TOTAL POINTS (100 Points)